

Course selection Instructions

Contents

Course selection schedule	p.3
How to check course	P.4-8
To add/drop courses on your course list	P.9-12
Check course selection result	P.13-14
How to add courses in abnormal add/drop period.....	P.15-17
To drop the courses which are selected....	P.18
Print out the abnormal add/ drop form	P.20-21

Contents

Location of General Education Office	P.22
Important Notices.....	P.23-24
How to Withdrawal Course.....	P.23-28

Important schedule

Initial Selection II	Selection period	2016.08.25 (09:00am) ~ 2016.08.29 (5:00pm)
	Selection result	2016.08.30 (2:00pm)
	※ For all students	
Add/ drop Period I	Selection period	2016.09.19 (09:00am) ~ 2016.09.20 (5:00pm)
	Selection result	2016.09.21 (2:00pm)
	※ For all students	
Add/ drop Period II	Selection period	2016.09.22 (09:00am) ~ 2016.09.23 (5:00pm)
	Selection result	2016.09.26 (2:00pm)
	※ For all students	
Abnormal Period	Selection period	2016.09.27 (09:00am) ~ 2016.10.03 (5:00pm)
	※ For all students	
Course Confirmation	Course confirmation	2016.09.27 (09:00am) ~ 2016.10.10 (5:00pm)
Course Withdrawal	Course withdrawal	2016.12.02 (09:00am) ~ 2016.12.09 (5:00pm)
	“W” on the transcript	

WELCOME TO
NATIONAL SUN YAT-SEN UNIVERSITY

校園搜尋

搜尋

校園焦點

校園活動

影音專區

中山大學簡介(中文)

www.nsysu.edu.tw/files/11-1000-1287.php?Lang=zh-tw

焦點新聞

世界大學500強 台9校入選(中央社)

[2013-08-15]



第九屆兩岸暨港澳大學校長論壇聯誼活動

美麗沙雕成形 關鍵在衣領的沙子 [2013-08-15]
子加水才有凝聚力 讓沙雕維持在5%~7%的飽和含水量 是沙雕師的必修課程 (聯合報)設校期程 中山校長：關鍵在經費 [2013-08-18]
(聯合報)高雄蚵仔寮 盼列國家濕地 可賞星 [2013-08-18]
面琵琶 生態豐富 (蘋果日報)

蚵仔寮濕地申請國家重要濕地座 [2013-08-18]

中山新聞

中文系紀志昌副教授獲102年度國科會吳大猷獎

[2013-08-24]



「國科會吳大猷先生紀念獎」為行政院國家科學委員會為培育青年研究人員，獎勵學術菁英長期投入學術研究所設置的獎項，每年度僅有40個名額獲此殊榮。本校中國文學系紀志昌老師有幸於102年度榮獲此獎項。紀老師謙虛的表示，感謝一路上許多人的提攜與指教，這次的得獎無疑是對自己的肯定，未來也將繼續努力並且將所學所知傳承延續。

長征絲路，中山學生驚嘆「大開眼界」

[2013-08-22]



【校園記者王馨慧採訪報導】由蘭州大學敦煌學研究所，與嘉義大學學院聯合主辦的「敦煌與絲路考古新發現學術考察—2013海峽兩岸大學生夏令營」，自7月31日至8月15日，長達半月多的考察，廣授全台各校師

校園連結

中山新聞電子報

National Sun Yat-sen University

校園行事曆

National Sun Yat-sen University

舉辦國際會議作業流程圖

National Sun Yat-sen University

邁向頂尖大學

National Sun Yat-sen University

產學營運中心

National Sun Yat-sen University

陸生服務網

National Sun Yat-sen University

民意與市場調查研究中心

National Sun Yat-sen University

歷程檔案系統

National Sun Yat-sen University

資訊暨財務公開專區

National Sun Yat-sen University

EN

WELCOME TO
NATIONAL SUN YAT-SEN UNIVERSITY

校園搜尋



首頁 > 在校學生

搜尋

校園焦點



校園活動



影音專區

中山大學簡介(中文)



在校學生



學術資源

- 圖書與資訊處
- 圖書處館藏目錄
- 圖書處學位論文系統
- 圖書處電子資料庫
- 空中英語教室
- 中山網路大學



學生事務

- 學生工讀系統
- 學生Webmail
- 中山社團介紹
- 學生宿舍網
- 活動中心校友住宿部
- 宿舍維修申請
- 宿舍網路報修
- 學生綜合資訊平台



教務服務

- 網路註冊
- 成績查詢
- 繳費列印及查詢
- 輸入英文姓名
- 學位考試申請
- 選課系統
- 歷程檔案系統
- 課程地圖
- 卓越教學

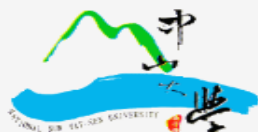
Step 2 Click here

選課系統

資訊服務

EN ?

How to check courses



切换至中文介面

Course Inquiry

› Current course

› Non-current course

› Intl. exchange program

Regulations

› Notice of course selection

› Operating introduction

› Rules of Academic Affairs

› Calendar

› Course schedule

Student No. & PW

› Inquiry regarding student no.

› Inquiry regarding password

Inter-institutional

(only for degree students)

› Guidelines

› Course Network for
students from other schools

(for students who don't have
the account for the 3 semester
in the 2015 academic year)

Course Operations

› by the teacher

› by the Dept./faculty

Schedule

Course selection started

2016/06/06/09:00:00

2016/07/06/17:00:00

Course Selection System

Login

Account :

Password :

Validation Code :

3823

Refresh

Login

Change password

- The account of NSYSU student is Student No. and Non-NSYSU student is National ID No.
- The preinstalled value of passwords for course selection before(including) the 2002 academic year: 00+the end 4 no. of the ID Cards.
- The preinstalled value of passwords for course selection after(including) the 2003 academic year: the end 6 no. of their ID Cards. The passwords of Non-NSYSU students are what they set by themselves.
- Password has to be changed before course selection, to avoid falsification of information.
- The probability of being offered a place on a selected course at each stage is the same. "First-come, first-serve" mechanism is not used on the system. There is no urgency to get on-line at the beginning of each stage. To avoid overloading the website, please check codes for all courses before the selection.
- Please read the Notice and Operating Introduction of course selection before login.
- Advised to use the IE9 Browser.

System announcement

Summer Courses of 2015 Academic Year Course Selection Schedule

Summer Courses : 105.06.06(09:00)~105.07.06(17:00)

Result Announcements : 105.07.06(09:00)

Payment deadline of Credit Fees for Summer Courses : 105.06.25(09:00)~105.07.08(15:30)

select department that you are interested in

*Course Semester 105--1st
Dept. /Faculty
Grade ▾ Class ▾ Group ▾ Course Time ▾
Instructor (Search part) Course Name (Search part) **Course taught in English ☒**
Course Code Not full yet course ☐ Date Day ▾ Time for the course ▾
Search Clear

Remove the tick if you are interested in
PE course or course taught in Chinese

當學期課程查詢

Current Course Inquiry

*Course Semester: 105--1st

Dept./Faculty: B102 * DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE

Grade: Class: Group: Course Time:

Instructor: (Search part) Course Name: (Search part) ☐ Course taught in English

Course Code: ☐ Not full yet course

Date: Day: Time for the course:

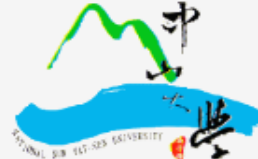
Search Clear

Must remember
course code

Click course name for course
outline

National Sun Yat-Sen University 1st semester in the 2016 academic year Current Course Inquiry

Reason for change	Multiple mandatory course	Dept./faculty	Course code	Grade	Class	Subject	Credit	Full year/ semester	Required/Selected	Allowed No.	Selection No.	Registration No.	Rest	Instructor	Room	Time							Remark
																Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	
	*	外文系 DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE	DFLL101	1		英文閱讀 (一) ENGLISH READING (I)	2	semester	Required	24	0	0	24	洪敏秀	文LA 3004			567					《Lecture》
	*	外文系 DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE	DFLL101A	1		英文閱讀 (一) ENGLISH READING (I)	2	semester	Required	24	0	0	24	李桂容	文LA 3012			567					《Lecture》
		外文系 DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE	DFLL103	1		英語聽力 (一) ENGLISH LISTENING PRACTICE I(I)	1	semester	Required	50	0	0	50	黃心雅	文LA 2001				567				《Lecture》
	*	外文系 DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE	DFLL105	1		英語口語訓練 (一) ENGLISH ORAL TRAINING I(I)	2	semester	Required	16	0	0	16	溫惠珍	文LA 3013	234							《Lecture》



Step 3. Enter in your student ID and password

System

切换至中文介面

Course Inquiry

- › Current course
- › Non-current course
- › Intl. exchange program

Regulations

- › Notice of course selection
- › Operating introduction
- › Rules of Academic Affairs
- › Calendar
- › Course schedule

Student No. & PW

- › Inquiry regarding student no.
- › Inquiry regarding password

Inter-institutional (only for degree students)

- › Guidelines
- › Course Network for
students from other schools
(for students who don't have
the account for the 3 semester
in the 2015 academic year)

Course Operations

- › by the teacher
- › by the Dept./faculty

Schedule

Course selection started

2016/06/06/09:00:00

2016/07/06/17:00:00

Login

Account :

Password :

Validation Code : 3823

Login

Change password

- The account of NSYSU student is Student No. and Non-NSYSU student is National ID No.
- The preinstalled value of passwords for course selection before(including) the 2002 academic year: 00+the end 4 no. of the ID Cards.
- The preinstalled value of passwords for course selection after(including) the 2003 academic year: the end 6 no. of their ID Cards. The passwords of Non-NSYSU students are what they set by themselves.
- Password has to be changed before course selection, to avoid falsification of information.
- The probability of being offered a place on a selected course at each stage is the same. "First-come, first-serve" mechanism is not used on the system. There is no urgency to get on-line at the beginning of each stage. To avoid over loading the website, please check codes for all courses before the selection.
- Please read the Notice and Operating Introduction of course selection before login.
- Advised to use the IE9 Browser.

System announcement

Summer Courses of 2015 Academic Year Course Selection Schedule

Summer Courses : 105.06.06(09:00)~105.07.06(17:00)

Result Announcements : 105.07.06(09:00)

Payment deadline of Credit Fees for Summer Courses : 105.06.25(09:00)~105.07.08(15:30)

← → ↺ www.nsysu.edu.tw/files/11-1000-1287.php?Lang=zh-tw 國立中山大學國際事... 國立中山大學國際交... 登入 畢業流程 畢業離校流程作業 140.117.13.70/gra... 法規 -- 所有條文 D 訂便當管理系統公用... 其他書籤



WELCOME TO

在校學生 - 國立中山大學... 學生身分確認

← → ↺ selcrs.nsysu.edu.tw/menu4/Studcheck.asp 國立中山大學國際事... 國立中山大學國際交... 登入 畢業流程 畢業離校流程作業 140.117.13.70/gra... 法規 -- 所有條文 D 訂便當管理系統公用... 其他書籤

Initial selection II

[Inquiry regarding course selection result]

[Related information on course selection]

[教學意見即時回饋系統]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year after the announcement of the course selection result, checking the Internet is required.
2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Step 4. Click here to select your courses

Questions related to course selection can be sent to related e-mail addresses before the deadline.

★★ The question will receive a reply within two working days.

Do check the cc

Information on course selection

- When accessing the Internet after the results of course selections are announced; the "personal tool box" should be kept. Check that the e-mail address is correct, in order to receive the course selection result.
- Course selection is invalid if registration has not been made on the Internet, even when there's approval from a teacher.
- After selecting the course, the "registration of course selection" will appear in the personal course selection list. It does not mean that the course has been selected. The result of course selection is definitely a final announcement.
- Check the course(s) that is/are not accessed in the system and decide whether the course should be selected or not. For a course that has been exempted or previously taken and passed or does not need; dropping the course can be considered.
- Any extra courses for selection or exemption?
- Has "failure of course selection" been handled in this step?
- Course is not selected in the first step of "course selection or drop"; if this course has to be taken, course selection has to be remade.
- Course is not selected in the first step of "course selection or drop"; if this course does not need to be taken, course exemption has to be made.
- Re-check the record of course selection! After the deadline, no selection or exemption can be made.
- After "course selection or drop", no official related record will be issued. Checking the Internet and confirming personal course selection record is required.

To add/ drop the course on your list



After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year, after the announcement of the course selection result, checking the Internet is required. After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Step 5. Enter the course code

Step 6. Give priority number (1, 2, 3

[Add/drop courses menu]

Column	Add/drop	Course code	Priority number
1	Add	GEEN003 Browse	1 th
2	Add	GEHN003a Browse	2 th
3	Add	GEEN114C Browse	3 th
4		Browse	th
5		Browse	th
6		Browse	th
7		Browse	th
8		Browse	th
9		Browse	th
10		Browse	th
11		Browse	th
12		Browse	th
13		Browse	
14		Browse	
15		Browse	

Save [Submit](#)

Step 7. Make sure every course code and priority number are correct, and then click "submit"

To add/ drop the course on your list

在學學生 - 國立中山大學

www.nsysu.edu.tw/files/11-1000-1287.php?Lang=zh-tw

國立中山大學國際事... 國立中山大學國際交... 登入 畢業流程 畢業離校流程作業 140.117.13.70/gra... 法規 -- 所有條文 訂便當管理系統公用... 其他書籤

WELCOME TO

在學學生 - 國立中山大學 學生身分確認 學期 課程查詢

selcrs.nsysu.edu.tw/menu4/Studcheck.asp

國立中山大學國際事... 國立中山大學國際交... 登入 畢業流程 畢業離校流程作業 140.117.13.70/gra... 法規 -- 所有條文 訂便當管理系統公用... 其他書籤

Initial selection II [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Step 8 Course selection process is completed, don't forget to check the result the next day.

Y	OF BIOLOGICAL SCIENCES	BIOS312	3	PLANT PHYSIOLOGY	3	semester	Required	陳顯榮	理0011	234				
Y	DEPARTMENT OF BIOLOGICAL SCIENCES	BIOS361	2	PLANT TAXONOMY	3	semester	Selected	劉和義	理0014					234
Y		GEAE2603	0	EVOLUTIONARY ECOLOGY	2	semester	Required	張學文	理1005	67				
Course to be added		GEEN003	0	GENERAL ENGLISH: BASIC	1	semester	Required	姚惠芬	F2018		234			
Course to be added		GEEN003A	0	GENERAL ENGLISH: BASIC	2	semester	Required	姚惠芬	文103		567			

Check the Result

學生身分確認 - KKMAN

檔案(F) 編輯(E) 檢視(V) 選項(O) 我的最愛(A) 說明(H) Yahoo!奇摩 國立中山大學人... 年代售票 建議的網站 網頁快訊圖庫 自訂連結

← → × ↻ 🏠 📁 📦 hifree免費聽歌 Google 歌詞搜尋 KKATM 獨家

http://selcrs.nsysu.edu.tw/menu4/Studcheck.asp

Add/drop period Phase I [Inquiry regarding course selection result] **[Related information on course selection]** [教學意見即時回饋系統] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year after the announcement of the course selection result, checking the Internet is required.
2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Questions related to course selection can be sent to related e-mail addresses before the deadline.

★★ The question will receive a reply within two working days.

Do check

Information on course selection

- When accessing the Internet after the results of course selections are announced; the "personal tool box" should be kept. Check that the e-mail address is correct, in order to receive the course selection result.
- Course selection is invalid if registration has not been made on the Internet, even when there's approval from a teacher.
- After selecting the course, the "registration of course selection" will appear in the personal course selection list. It does not mean that the course has been selected. The result of course selection is definitely a final announcement.
- Check the course(s) that is/are not accessed in the system and decide whether the course should be selected or not. For a course that has been exempted or previously taken and passed or does not need; dropping the course can be considered.
- Any extra courses for selection or exemption?
- Has "failure of course selection" been handled in this step?
- Course is not selected in the first step of "course selection or drop"; if this course has to be taken, course selection has to be remade.
- Course is not selected in the first step of "course selection or drop"; if this course does not need to be taken, course exemption has to be made.
- Re-check the record of course selection! After the deadline, no selection or exemption can be made.
- After "course selection or drop", no official related record will be issued. Checking the Internet and confirming personal course selection record is required.

1 國立中山大學... 2 高屏區域資... 3 管理者身分確認 4 設定開放時間 5 學生身分確認

成 允許快顯 (0) 隱藏廣告 (0)

開始 學生身分確認 - K... 收件匣 - Outlook... slt280 Microsoft PowerPoi... 上午 09:30

The result of your course selection

[Not available for course add/drop](#)
[\[Inquiry regarding course selection result\]](#)
[\[Related information on course selection\]](#)
[\[教學意見即時回饋系統\]](#)
[\[Personal tool box\]](#)
[\[Exit course selection\]](#)

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be apt based on the information of Academic Affairs.

Abnormal record

Student ID: _____ Name: _____

異常處理科目	加退選	狀態	課號	科目名稱	學分	授課教師	原因
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上	HRM503	人力資源管理	2	趙必孝	
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上				杜立偉	
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上	PHYS805	薄膜物理議題研討 (一)	3	周雄	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	BM341A	整合行銷溝通	3	張純端	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	BM420	產品管理	3	徐世同	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上		策略管理	3	蔡敦浩	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上		子細胞生物學	3	陳慶能	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	HRM503	人力資源管理	3	趙必孝	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	IB505	企業管理研討	3	鄭安授	

非以上科目課號

加退選 課號1: _____ 原因: _____
 加退選 課號2: _____ 原因: _____

確定送出

取消選取

How to add courses in abnormal add/drop period



To add the courses which are not selected (abnormal add/drop period)

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

1. Click on the course you would like to add

Abnormal record
Name :

3. Select the reason

2. Add the course

異常科目	加退選	名稱	學分	授課教師	原因
<input checked="" type="checkbox"/>	加選	管理	3	趙必孝	
<input type="checkbox"/>		未選上	PHYS803	光電半導體物理專題研討 (一)	3 杜立偉
<input type="checkbox"/>		未選上	PHYS805	薄層物理議題研討 (一)	3 周雄
<input type="checkbox"/>		選上	BM341A	整合行銷溝通	3 張純端
<input type="checkbox"/>		選上	BM420	產品管理	3 徐世同
<input type="checkbox"/>		選上	BM421	策略管理	3 蔡敦浩
<input type="checkbox"/>		選上	DO545	分子細胞生物學	3 陳慶能
<input type="checkbox"/>		選上	HRM503	人力資源管理	3 趙必孝
<input type="checkbox"/>		選上	IB505	企業管理研討	3 鄭安授
非以上科目課號		加退選	課號1	原因	
		加退選	課號2	原因	

學士班未依規定選滿學期應修學分數者(大一~大四15學分、大四9學分、延畢生至少一門課)，限『加選』本系所專業課程或通識教育加退選結束，已選上課程停開，『改選』其他任課教師同意加選之課程。
『退選』抵免通過、重複修習、或加退選第二階段遞補課程。
『加選』未選上之必修課程。
『加選』不符限修或擋修條件之課程者(該課程修習學分及成績依相關規定辦理)。
學士班一、二年級學生，申請加修「碩士班課程」。
博雅課程未選上任何一門課者，請持申請單先至通識中心辦理(僅任課教師簽名者不受理)。
國語文、英語文課程未選上者，請持申請單至中文系、外文系辦理(僅任課教師簽名者不受理)。
選課階段因額滿未選上，但都有到堂上課，經任課教師同意加選(請任課教師自行控管開放之人數)。
加選課程學分影響畢業或其他原因(請附詳細說明報告)。

確定送出

取消選取

To add the courses which are not on your course list (abnormal add/drop period)

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Student ID :

Abnormal record

Name :

異常處理科目	加退選	狀態	課號	科目名稱	學分	授課教師	原因
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上	HRM503	人力資源管理	3	趙必孝	
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上	PHYS803	光電半導體物理專題研討 (一)	3	杜立偉	
<input type="checkbox"/>	<input type="button" value="▼"/>	未選上	PHYS805	遠端物理議題研討 (一)	3	周雄	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	BM341A	整合行銷溝通	3	張純端	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	BM420	產品管理	3	徐世同	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	BM421	策略管理	3	蔡敦浩	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	DO545	分子細胞生物學	3	陳慶能	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	HRM503	人力資源管理	3	趙必孝	
<input type="checkbox"/>	<input type="button" value="▼"/>	選上	IB505				

2. Type the Course Code

非以上科目課號

加退選

課號

原因

Reasons

加退選

課號2

原因

1. To add the course

3. Submit

確定送出

取消選取

To drop the courses which are selected (abnormal add/drop period)

selcrs.nsysu.edu.tw/menu4/Studcheck.asp

Most Visited Yahoo!奇摩 Gmail: Email from Google Getting Started Latest Headlines ISA

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection s

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Student ID: Abnormal record Name:

1. Click on the course you would like to drop

							原因
<input type="checkbox"/>		未選上	HRM503	人力資源管理	3	趙必孝	
<input type="checkbox"/>		未選上	PHYS803	光電半導體物理專題研討 (一)	3	杜立偉	
<input checked="" type="checkbox"/>	退選				3	周雄	
<input type="checkbox"/>		選上	BM420	產品管理	3	張純端	
<input type="checkbox"/>		選上	BM421	策略管理	3	徐世同	
<input type="checkbox"/>		選上	DO545	分子細胞生物學	3	蔡敦浩	
<input type="checkbox"/>		選上	HRM503	人力資源管理	3	陳慶能	
<input type="checkbox"/>		選上	IB505	企業管理研討	3	趙必孝	
非以上科目課號							
加退選							課號1: 原因:
加退選							課號2: 原因:

2. Drop the Course

3. Select the reason

4. Submit

確定送出 取消選取

學士班未依規定選滿學期應修學分數者(大一~大三15學分、大四9學分、延畢生至少一門課),限『加選』本系所專業課程或通識教育課程。
加退選結束,已選上課程(含『改選』其他任課教師同意加選之課程)。
『退選』抵免通過、重複修習、或加退選第二階段應補課程。
『加選』未選上之必修課程。
『加選』不符限修或縮修條件之課程者(該課程修習學分及成績依相關規定辦理)。
學士班一、二年級學生,申請加修「碩士班課程」。
博雅課程未選上任何一門課者,請持申請單先至通識中心辦理(僅任課教師簽名者不受理)。
國語文、英語文課程未選上者,請持申請單至中文系、外文系辦理(僅任課教師簽名者不受理)。
選課階段因額滿未選上,但都有到堂上課,經任課教師同意加選(請任課教師自行控管開放之人數)。
加選課程學分影響畢業或其他原因(請附詳細說明報告)。

Print out the abnormal form

學生身分確認 - KKMAN

檔案(F) 編輯(E) 檢視(V) 選項(O) 我的最愛(A) 說明(H) Yahoo!奇摩 國立中山大學人... 年代售票 建議的網站 網頁快訊圖庫 自訂連結

http://selcrs.nsysu.edu.tw/menu4/Stdcheck.asp

Add/drop period Phase I [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year after the announcement of the course selection result, checking the Internet is required.
2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

報表列印

國立中山大學一佰學年度第一學期【選課紀錄異常處理申請表】

【學生資料】

姓名：Johan Carelli 學號：1004000019

系級：管理學院 1年級 電話：(無)

雙主修：(無) 輔系：(無) 學程：(無)

【目前選課資料】

註記	課號	系所別	科目名稱	授課教師	學分	總修人數	限修人數	未選上原因
未選上	M4611002	國際經營學程	管理經濟學	安大衛	3	20	50	
未選上	M6022004	政治碩	國際正義與人權	安兆驥	3	1	50	

1.國立中山大學... 2.高屏區域資... 3.管理者身分確認 4.設定開放時間 5.學生身分確認

完成 允許快顯 (0) 隱藏廣告 (0)

開始 學生身分確認 - K... 收件匣 - Outlook... slt280 Microsoft PowerPoi... 上午 09:31

Abnormal add/ drop course form page 1 of 2

Sign and get the signatures from the course professor and your department

【學生資料】

姓名：

學號：



系級：

政治經濟學系 4年級 電

輔系：

(無)

雙主修：

(無)

學程：

(無)

【目前選課資料】

註記	課號	系所別	科目名稱	授課教師	學分	總修人數	限修人數	未選上原因
未選上	DFLL334	外文系	應用英語與溝通	戴世蒙	3	50	50	課程額滿
未選上	PE106	政經系	微積分	黃杰森	3	51	50	課程額滿
未選上	PE106	政經系	微積分	黃杰森	3	51	50	課程額滿
選上	GEHS382	深化人文社會	性別與管理	彭濟雲	2	31	80	
選上	PE205	政經系	統計學(一)	王俊傑	3	60	60	

【擬改選資料】開學後二週內未經請假獲准而未到堂上課，任課教師可不同意加選。

註記	課號	課程代碼	科目名稱	原因	學分	授課教師 (簽名)	條碼
加選	DFLL334	B1025565	應用英語與溝通	09、選課階段因額滿未選上，但都有到堂上課，經任課教師同意加選(請任課教師自行控管開放之人數)。	3	<div>Professor's Signature</div>	

【申請處理原因】

- 001、學士班未依規定選滿學期應修學分數者(大一~大三15學分、大四9學分、延學生至少一門課)，限『加選』本系所專業課程或通識教育課程。
- 002、加選選結束，已選上課程停開，『改選』其他任課教師同意加選之課程。
- 003、『退選』抵免通過、重覆修習、或加選選第二階段遞補課程。
- 004、『加選』未選上之必修課程。
- 005、『加選』不符限修或抵修條件之課程者(該課程修習學分及成績依相關規定辦理)。
- 006、學士班一、二年級學生，申請加修「碩士班課程」。
- 007、博雅課程未選上任何一門課者，請持申請單先至通識中心辦理(僅任課教師簽名者不受理)。

Abnormal Add/ Drop Course Form page 2 of 2

- 08、國語文、英語文課程未選上者，請持申請單至中文系、外文系辦理（僅任課教師簽名者不受理）。
- 09、選課階段因額滿未選上，但都有到堂上課，經任課教師同意加選(請任課教師自行控管開放之人數)。
- 10、加選課程學分影響畢業或其他原因(請附詳細說明報告)。

學生所屬 **Get a stamp of Your Department**

系所主管或導師（簽章）：

申請學生（簽章）：**Your Signature**

*1.各簽章欄如有代簽，同意依本校學生獎懲辦法處理。

*2.加選相互衝堂課程，同意依學則第十一條規定，兩

If the courses are given by Center for General Education, You will also need the stamp of the Center here.

For courses from Dep. Of Chinese Literature or Foreign Language and Literature, you will also need the stamp of the Deps.

通識教育中心（簽章）：（基礎、博雅課程） 中文系或外文系：（基礎課程）

*大四需附上畢業資格審核表(無須加蓋學校章戳)與功課表。

*大一—大三需附上歷年成績單與功課表。

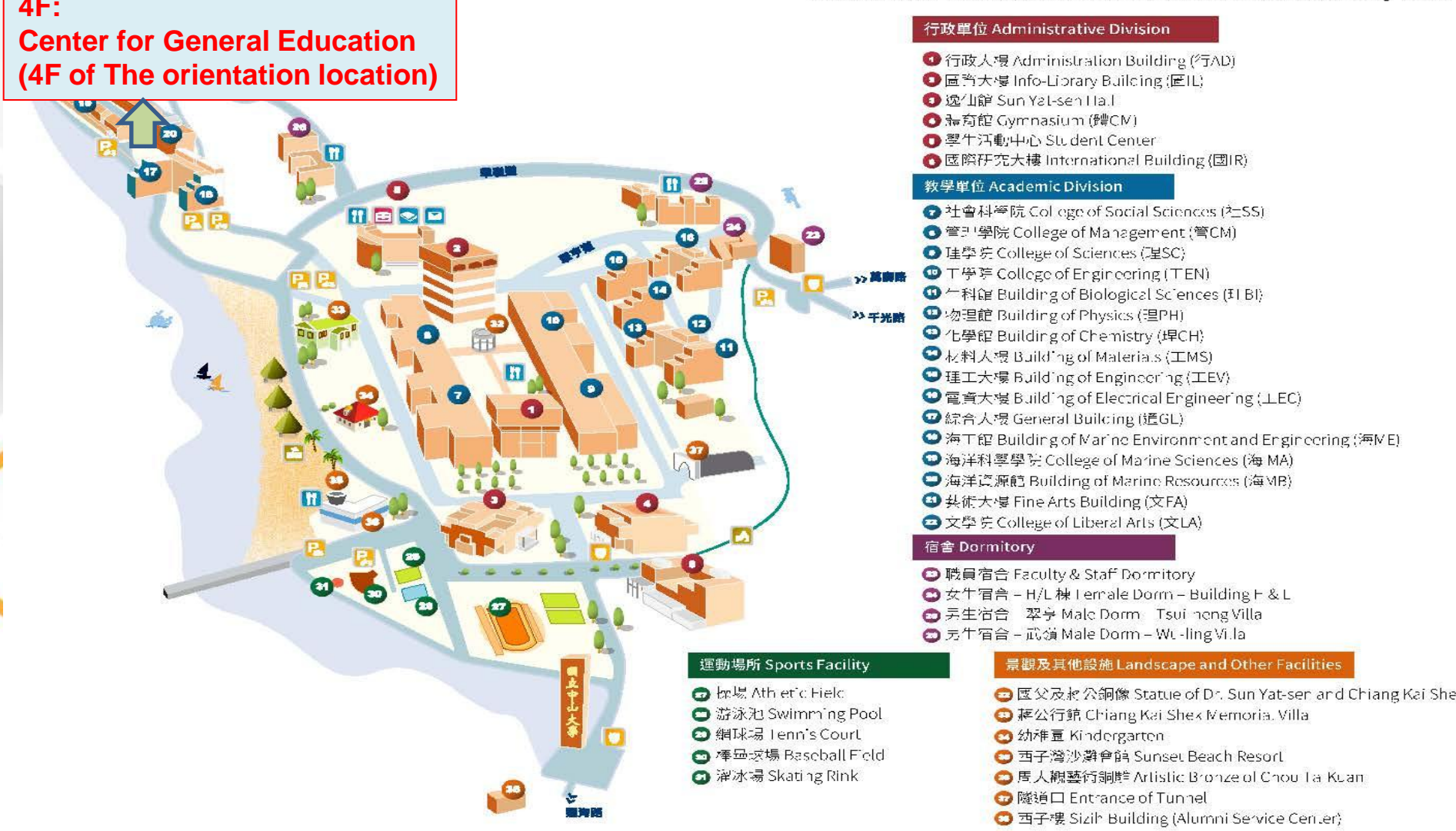
- 說明：
- 1.本表請於選課須知規定日期內繳交，繳交日起二個工作日後，請至選課系統查詢確認。
 - 2.申請更正之資料，以所填「課號」為準，公布後即不受理更改，請小心填列；各簽章欄如有偽簽，依本校學生獎懲辦法處理。
 - 3.填妥改選資料並簽名後→請任課教師簽名→學生所屬系所主管或導師簽名→如改選基礎、博雅類課程，需再經開課單位同意→送課務組

Location of General Education Office (Building No. 17)

4F:
Center for General Education
(4F of The orientation location)

國立中山大學校區地圖 National Sun Yat-sen University Campus Map

804 高雄市鼓山區蓮海路70號 / 804 No.70, Lien hai Road, Gushan District, Kaohsiung, Taiwan



Important Notice!! 重要提醒!!

After collecting the stamps/ signatures, please hand in the form to the **Curriculum Division, Office of Academic Affairs** (6F, Administration Building).

It takes some time to collect the stamps and signatures, please do it as early as you can.

**Late submission WILL NOT be accepted!!!
MUST CONFIRM your FINAL course
selection result after abnormal period.**

Important Notice!! 重要提醒!!

No changes will be made after the final confirmation, excepting course withdrawal in the withdrawal period.

Students may withdrawal at **MOST 2 courses** with professor's approval. A grade of W will indicate on the transcript.

How to Apply Withdrawal

← → ↻ selcrs.nsysu.edu.tw/menu4/Studcheck.asp

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Student No. Name :

- **Print out the "Application for Extra Credits"(only for students of NSYSU)**
- **Print out the "Withdrawal form"(only for students of NSYSU)**
- **Print out the "Application for Abnormal Record of Course Selection"(only for students of NSYSU)**
- **Print out the "Application for Interscholastic Course Selection" (only for students from other schools)**
- **Print out the "Application for Interscholastic Course Selection" (only for students from other schools)**
- **Print out the "Payment Form"(turn Pop-up Blocker off needed)**

[Return]

Course Withdrawal - Step 1

Not available for course
add/drop

[Inquiry regarding course
selection result]

[Related information on
course selection]

[Personal tool box]

[Exit course selection
system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Click her to select the course
you wish to withdraw



Student ID : 5054020040 Name : 黃國華

列印棄選單	課號	科目名稱	學分	授課教師	棄選時間
<input type="checkbox"/>	CSE131	C程式設計 (一)	3	蔣依吾	2015/12/07
<input type="checkbox"/>	FM414	個人理財規劃	3	蔡佳芬	2015/12/07
<input checked="" type="checkbox"/>	GEAE2506	性與人生	2	徐芝敏	2015/12/07
<input type="checkbox"/>	GEPE211B	運動與健康：初級墊上核心	1	李佳倫	2015/12/07
<input type="checkbox"/>	GESL203	服務學習 (三)：史蹟導覽	1	江政寬	2015/12/07
<input type="checkbox"/>	MIS201	統計學 (一)	3	張德民	2015/12/07
<input type="checkbox"/>	MIS203	資料結構	3	李偉柏	2015/12/07
<input type="checkbox"/>	MIS235	企業英文與溝通	3	范瑞珠	2015/12/07
<input type="checkbox"/>	MIS331	WEB程式設計	3	林怡伶	2015/12/07



確定送出

取消選取



Confirm & Submit

Undo

Course Withdrawal - Step 2

Not available for course add/drop

[Inquiry regarding course selection result]

[Related information on course selection]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Print



列印選課單

國立中山大學一佰零四學年度第一學期【棄選單】

一、棄選相關規定：

(一)、修習校際選課及遠距教學課程者，不得辦理棄選。

(二)、大學部學生辦理棄選後，仍應維持學期應修學分之下限。

(三)、棄選科目至多二科，在成績單上留有紀錄，學分費不退還。

二、繳交時間：5月11日（一）至5月15日（五），每日上午九時至下午五時，逾期恕不收件。

三、繳交地點：教務處課務組（行政大樓6006室）

四、棄選公佈：繳交日起三個工作日後，可於選課系統（登入帳號密碼）選課結果查詢；

屆時倘對公佈資料有疑義，請於5月22日（五）前至教務處課務組查詢，逾期以選課系統內
所有資料為準。

【棄選學生資料】

※本學期修習學分數：

棄選註記	系所別	課號	科目名稱	學分	學年期	必修	授課教師
	資工系	CSE131	C程式設計（一）	3	期	必	蔣依吾
	財管系	FM414	個人理財規劃	3	期	選	蔡佳芬
V	博雅向度五	GEAE2506	性與人生	2	期	必	徐芝敏
	運動健康(必)	GEPE211B	運動與健康：初級墊上核心	1	期	必	李佳倫
	服務學習	GESL203	服務學習（三）：史蹟導覽	1	期	必	江政寬
	資管系	MIS201	統計學（一）	3	期	必	張德民
	資管系	MIS203	資料結構	3	期	必	李偉柏
	資管系	MIS235	企業英文與溝通	3	期	選	范瑞珠
	資管系	MIS331	WEB程式設計	3	期	必	林怡伶

Course Withdrawal - Step 3

國立中山大學一佰零四學年度第一學期【棄選單】

一、棄選相關規定：

- (一)、修習校際選課及遠距教學課程者，不得辦理棄選。
- (二)、大學部學生辦理棄選後，仍應維持學期應修學分之下限。
- (三)、棄選科目至多二科，在成績單上留有紀錄，學分費不退還。

二、繳交時間：5月11日（一）至5月15日（五），每日上午九時至下午五時，逾期恕不收件。

三、繳交地點：教務處課務組（行政大樓6006室）

四、棄選公佈：繳交日起三個工作日後，可於選課系統/(簽入帳號密碼)/選課結果查詢；

屆時倘對公佈資料有疑義，請於5月22日（五）前至教務處課務組查詢，逾期以選課系統內所存資料為準。

【棄選學生資料】

系級：資訊管理學系 2年級

※本學期修習學分數：22 學分

棄選註記	系所別	課號	科目名稱	學分	學年/期	必/選修	授課教師
	資工系	CSE131	C程式設計(一)	3	期	必	蔣依吾
	財管系	FM414	個人理財規劃	3	期	選	蔡佳芬
V	博雅向度五	GEAE2506	性與人生	2	期	必	徐芝敏
	運動健康(必)	GEPE211B	運動與健康：初級墊上核心	1	期	必	李佳倫
	服務學習	GESL203	服務學習(三)：史蹟導覽	1	期	必	江政寬
	資管系	MIS201	統計學(一)	3	期	必	張德民
	資管系	MIS203	資料結構	3	期	必	李偉柏
	資管系	MIS235	企業英文與溝通	3	期	選	范瑞珠
	資管系	MIS331	WEB程式設計	3	期	必	林怡伶

【棄選課程資料】

The course you wish to withdrawal

課號	科目名稱	學分	授課教師(簽名)	條碼
GEAE2506	性與人生	2	Get Professor's signature	 B034020040\$GEAE2506

學生所屬
系所主管：

Get a stamp of **Your**
Department

導師(指導教授)

Get a stamp of **Your**
Advisor

申請學生

Your
Signature

Course Curriculum Division
hsiuwen@mail.nsysu.edu.tw

